

Location: Murano's Restaurant, New York, New York

Attendance: See Attached List

Meeting Called to Order: 6:00 pm

| Item | Discussion | Decisions/Actions |
|------|---|---|
| 1 | The minutes for the last Section meeting (5/8/2012) were approved. | A motion to approve for last month's meeting minutes was made by Russ Ferretti and seconded by Dak Murthy. |
| 2 | Introduction of attendees | Each attendee introduced themselves. |
| 3 | Auditing Committee: Report by Joseph Paperman | Next audit in January 2013 |
| 4 | Program/Education Activities: Report by Russ Ferretti | Planning is under way for next years events (starting September). The Committee has selected some day long courses and there are presentations scheduled for each of the section meetings. |
| 5 | Membership Committee Reported by Dak Murthy | Reported that membership was not advancing enough to achieve a recognition from ASQ National. Retention of membership is a issue. It was recommended that a Membership tracking report be part of each section meeting. |
| 6 | Chair Elect/ Secretary Reported by Sandor Juhasz and Michael Tedaldi | A Volunteer Position Posting form was sent to all the Officers and Chairs. Officers and Chairs were requested to complete the request forms and return them to the Secretary. As requests come into the Secretary, they will be posted on the website and an e-mail will sent to the members requesting volunteers. |
| 7 | Scholarship Committee Reported by: Sue Watson | An awardee has been chosen and will be announced soon. Sue summarized the program for new attendees. Dak Murthy indicated that next year more publicity is needed to encourage more applications. |
| 8 | Job placement Reported by Stephan Makuch | No jobs have been placed in last three weeks but jobs are on the web. |

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| 8 | Quality Management Update Reported by Sue Watson | Sue wanted to know what is the criteria for the new year. Dak Murthy will find out. Business plan and operating budget will be coming up in the near future. |
| 9 | New Business: Social media, Facebook | Eva Paticoff. recommended that a Section 300 Facebook site be established. This is something that has been discussed previously in section meetings. Eva volunteered to be the Facebook administrator. The Secretary has invited Eva to the next executive meeting to make a presentation. |
| 10 | New Business: Social media, LinkedIn | Mary Winch recommended that a Section 300 LinkedIn site be established. This is also something that has been discussed previously in section meetings. Mary volunteered to be the LinkedIn administrator. The Secretary has invited Mary to the next executive meeting to make a presentation. |

Adjournment: Sandor Juhasz motioned to adjourn and Mary Winch seconded. Meeting adjourned at 7:05 pm.

Presentation; Priya Sopinath did a lively, well received presentation on Change Issues.

ASQ NY/NJ Metro - Section # 300

Sign-in Sheet

Date: June 12, 2012

| Last Name | First Name | Initials / E-mail |
|-----------------|------------|------------------------------|
| Juhasz | Sandra | J juhasz@pbworld.com |
| TED ALDI | Michael | MP michael.tedaloh@AECOM.COM |
| MURTHY | Dale | dmurthy@NJTransit.com |
| WATSON | SUE | SWATSON@LIRR.ORG |
| FERRETT | Russell | RussFerretti@optonline.net |
| Makuch | Stefan | AM.stefan.makuch@siemens.com |
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