

Location: Murano's Restaurant, New York, New York

Attendance: See Attached List

Meeting Called to Order: 6:00 pm

Item	Discussion	Decisions/Actions
1	Treasurer's Report: financial statements as of March 2012	<p>Net Income: \$14,085, down \$22,472 from same period last year. Note that our expenses were lower by \$14,828, but our income was lower by \$37,300.</p> <p>Budgeted Net Income: we are \$22,000 under budget. This is due to our income being \$49,260 under budget, but our expenses are \$27,260 also under budget.</p> <p>Membership Dues: we have received \$6,315 from ASQ HQ, \$531 less than same period last year and \$1,186 under budget.</p> <p>Meetings and meals: we have spent \$42,347 up until March, \$644 over the same period last year but \$1,878 under budget.</p> <p>Human Prevention Event: produced a net income of \$1,140. This is a 17.6% return on Registration Income.</p> <p>Ott Conference: we have spent \$762 dollars to date.</p>
2	Certification Exams	Recertification is up to date. Need help for this committee.
3	Internet Liaison	The website is up to date. The Ott conference information has been uploaded. Help is needed for this committee.
4	Membership Committee	Presently there are 590 members for the Metro Section.
5	Ott Conference	Preparations are Progressing. The date is set for June 21, 2012. A mailing need to go out soon.
6	Program/Education Activities	<p>Program Committee is meeting April 24th; Membership has increased---Davey Priya, Ciro, Stephen Jones; Phil Fisher, Stefan---groups is growing.</p> <p>Priya is working on something for May and filled up for calendar 2012. Priya and Samir are coordinating with the</p>

		<p>Chief Quality Officer of a hospital – Samir has a presentation and bio.</p> <p>Program Committee will work on how to connect with healthcare committee.</p> <p>NJ American Water has a speaker bureau is another possibility for water quality.</p> <p>Ciro reminded survey of members - - \$25 three gift cards as incentive. Bill motion for gift cards—Russ seconded. Bill and Samir update mechanism minimum mechanism.</p> <p>Six Sigma for Service overview and project. Ed May is working with non-profits. Sponsor will sign the charter and use towards the certification.</p> <p>Bill Latzko motioned for gift cards and Russ Ferretti seconded. Vote was taken for the \$25 incentive for the membership survey. The motion was carried, there will be \$25 incentive.</p>
7	Quality Management Update	Sue Watson will submit the leadership team. Due on May 1st.
8	Scholarship Committee	<p>Applicants have been received – a blind review is in progress. Ready to go for May 5th deadline for the review.</p> <p>Need to add Sue Watson's name to the website. Mike Tedaldi will arrange for it to be added.</p>
10	Student Section	Paul Ranke thanked the retiring President, Nancy Nesheiwat for all her work with the Student Section. Paul introduced the new President, Olga Kalaba, Vice President Yijun Zheng and Treasurer Gregory Ranke.
11	Introduction of the attending members.	The membership had an opportunity to introduce themselves.
12	Proctor Report	Russ made the Chief Proctor report – March 3 rd exam 12 registered. Stephen Jones assisted in the administration of the exam. For June 2 nd , there are 19 registrants as of today. Recertification will occur at Fordham after summer section starts.

13	Website Update	Link to national conference – Need an assistant for the WEBSITE. Russ reported for Bill—website is up to date and Ott conference has been update.
13	New Business	Member leadership NEQC Free training was discussed. It is schedule in June.

Adjournment: Michael Tedaldi motioned to adjourn and Samir Joshi seconded. Meeting adjourned at 6:48 pm.

A Presentation entitled “The Value of Integrated Quality Systems” followed the meeting and was given by Jeff Lennon.