

Location: Spanish Tavern, Newark, New Jersey

Attendance: See Attached List

**Meeting Called to Order:** 6:30 pm

Item	Discussion	Decisions/Actions
1	Minutes of Last Meeting	Bill Martin motioned to accept and Samir Joshi seconded.
2	Treasurer's Report	The Treasurer's Report was sent to the Executive Committee 1/9/2012 by Jorge Rosas.
3	Program/Education Activities	<p>An Educational Program Plan was sent to the Section Membership. The plan is meant to identify guiding principles and the mechanics of the event planning. The leadership was asked to review and approve the plan.</p> <p>The Program and Education Chair asked for a schedule of the executives meetings.</p> <p>The Program and Education Chair asked to know who the members are for the leadership team and the extended leadership team.</p> <p>The Program and Education Chair asked the Leadership Team to check operation with the operating agreement and make sure there are no conflicts.</p> <p>The Human Error Prevention seminar is being progressed.</p> <p>The next monthly meeting is being prepared.</p> <p>Plans for the March Meeting will be presented at the next section meeting. Pete Miko will send an e-mail to the Executive Committee.</p> <p>Any training that is given by an authorized ASQ entity can be advertized on our website. Bill Latzko needs to be contacted for entering the event onto the Section 300 website.</p> <p><b>Issues raised will be taken up at the next Leadership Committee.</b></p>
5	Website Update	It was recommended that all new committee chair persons be added to the website. <b>Mike Tedaldi will develop a list</b>

		<b>and send it to the Leadership Committee. Once approved it will be sent to Bill Latzko so the website can be updated.</b>
<b>6</b>	Scholarship Committee	Sue Watson would like to include students going for their Masters Program. Mike Tedaldi recommended that it be opened up to all post graduate students. <b>Will be taken up by the Leadership Committee Meeting.</b>
<b>7</b>	Quality Management Update	<b>Sue Watson will send out the QMP.</b>
<b>8</b>	Audit chair	Stephen Jones, Past Chair of the Section, has joined the Audit Committee. Planning to do an audit in January.
<b>9</b>	New Business	There was a question about the election. Who are the candidates? The candidates have been posted on the Section 300 Website. There is a link on the Home Page.
	Presentation	“Culture and Its Impact on Individuals and Group Performance” by William P. Werner

**Adjournment:** Joe Paperman motioned to adjourn and Simir seconded. Meeting adjourned at 7:25 pm.



**ASQ Section 300: JAN-10-2012 Monthly Meeting - Attendance**

#	Last Name	First Name	Email	Signature
1.	Eure	Christopher	weidchek@hotmail.com	
2.	Hawryluk	Joseph ✓	jhar408@yahoo.com	<i>John Hawryluk</i>
3.	Hawryluk	Louise ✓	weezie235@hotmail.com	<i>Louise Hawryluk</i>
4.	Ferretti	Russell ✓	russferretti@optonline.net	<i>Russell Ferretti</i>
5.	Makuch	Stefan ✓	stefan.makuch@siemens.com	<i>Stefan Makuch</i>
6.	Jones	Stephen	stephenkj@gmail.com	<i>Stephen Jones</i>
7.	Fitzpatrick	Judith ✓	jfitzpatrick@bergen.edu	<i>Judith Fitzpatrick</i>
8.	kang	Aaron	hk222@njit.edu	
9.	Werner	Bud ✓	Wernerassoc@optonline.net	<i>Nathan Werner</i>
10.	Miller	Vincent ✓	vincenmiller@gmail.com	<i>Vincent Miller</i>
11.	Laurent	Christopher ✓	cl64@njit.edu	<i>Christopher Laurent</i>
12.	Selikoff	Patti	patti@selikoff.net	
13.	Miko	Peter ✓	peter_miko@yahoo.com	<i>Peter Miko</i>
14.	DUFFY	STEVEN	STEVED@CBSBLOOD.ORG	
15.	Juhasz	Sandor	juhaszs@pbworld.com	
16.	McClair	Kevin ✓	kevinmcclair@gmail.com	<i>Kevin McClair</i>
17.	Lopez Iturregui	Luis ✓	pploit@hotmail.com	<i>Luis Lopez Iturregui</i>
18.	Tedaldi	Michael ✓	michael.tedaldi@aecom.com	<i>Michael Tedaldi</i>
19.	Watson	Sue ✓	swatson@lirr.org	<i>Sue Watson</i>
20.	Joshi	Samir ✓	joshsami@gmail.com	<i>Samir Joshi</i>
21.	Murthy	Dak ✓	dmurthy@njtransit.com	<i>Dak Murthy</i>
22.	Saravia	Dario ✓	dario.saravia@pbsengineering.net	<i>Dario Saravia</i>

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