

Location: Spanish Tavern, Newark, New Jersey

Attendance: See Attached List

**Meeting Called to Order:** 6:00 pm

Item	Discussion	Decisions/Actions
1	Minutes of Last Meeting	Joe Paperman motioned to approve and Bill Martin seconded.
2	Chairman talked about the meeting structure and new Purpose and Principles.	General Section Meetings will be for officer and chairperson reports and new business.  Leadership meeting will be attended by Section Executives and Chairs as required. These meeting are intended to make section decision such as budget, new initiatives etc.  Russ Ferretti suggested that the new format would also allow more time for networking.
3	QMS Chair Report	Sue Watson that she is working on finalizing the QMP report.
4	Scholarship Committee Report	Sue Watson will be making changes to the application. A new essay question will be created. Presently candidates were chosen from high school students and undergraduates. The chair is working on extending availability to graduate students.
5	Program/Education Activities Report	Russ Ferretti reported that:  The Ott Conference Planning is continuing.  Section Meeting Programs through the end of the year have been scheduled.  The programming committee is soliciting ideas for the first part of the next year.
6	Historian's Report	William Werner was requesting that more senior members share data for the historical account of the Section.
7	Arrangements Committee Report	Russ Ferretti indicated he needs volunteers to help with the Arrangements Committee.
8	Certification Committee's Report	Bill Martin asked the Section to think about candidates for Section Fellow.
9	Audit Chair	Joseph Paperman reported that Section numbers were sent to headquarters and were approved.
10	Secretaries Report	Michael Tedaldi thanked the Section attendees for their Chair descriptions for the Metro NY & NJ Section

		<p>Organization Profile. <b>Michael Tedaldi is scheduled to complete the Profile by next Leadership Workshop.</b></p> <p><b>Michael Tedaldi will contact Bill Latzko so that meeting minutes can be posted.</b></p>
<b>9</b>	New Business	<p>Workshop for chairs, Week of Oct. 24 for the next meeting. <b>Austin Lin will send an e-mail for exact date, time, place and agenda.</b></p> <p>Lean six sigma: there are a lot of non-profits in the area. The non-profits would benefit from six-sigma programs. Some of our members are interested in finding sig sigma experience. This is a potentially good match and <b>it will be take up as part of the next leadership meeting.</b></p>
	Post Meeting Presentation	Fusion by Gregory Ranke

**Meeting Adjournment:** Joe Paperman motioned to adjourn and Austin Lin seconded. Meeting adjourned at 6:45 pm.



**ASQ Section 300: OCT-11-2011 Monthly Meeting - Attendance**

#	Last Name	First Name	Email	Signature
1.	Laurent	Christopher	cl64@njit.edu	
2.	BIEN-AIME	PIERRE	bienaimeus@yahoo.com	<i>Handwritten signature</i>
3.	Small	Maxine	maxine.small@gmail.com	
4.	Drzala	Ted	theodore.drzala@baesystems.com	<i>Handwritten signature</i>
5.	Power	Rob	robpower@robpower.com	
6.	Ferretti	Russell	russferretti@optonline.net	<i>Handwritten signature</i>
7.	makuch	stefan	stefan.makuch@siemens.com	
8.	Tedaldi	Michael	michael.tedaldi@aecom.com	<i>Handwritten signature</i>
9.	Duffy	Steven	StevenD@cbsblood.org	
10.	Lin	Austin	lin.as.1@pg.com	<i>Handwritten signature</i>
11.	Jones	Stephen	stephenkj@gmail.com	<i>Handwritten signature</i>
12.	MARTIN	WILLIAM I	ASQCMS@VERIZON.NET	<i>Handwritten signature</i>
13.	Gatti	John	jogati9@aol.com	<i>Handwritten signature</i>
14.	Nixon	Charles	cnixoniso@gmail.com	<i>Handwritten signature</i>
15.	Zheng	Yijun	yz352@njit.edu	
16.	Miller	Vincent	vincenmiller@gmail.com	

17. MIKO Peter pmiko@kinedyne.com *Handwritten signature*  
 18. Bud Werper werperassoc@optonline.net *Handwritten signature*  
 19. Sue Watson swatson@hrr.org *Handwritten signature*  
 20. Joe Papernan jpapernan@verizon.net *Handwritten signature*  
 21. Marti Ranky martiranky@mac.com *Handwritten signature*  
 22. Ranky / Gregory / grx@njit.edu *Handwritten signature*  
 Ranky, Richard richardranky@mac.com *Handwritten signature*

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