

Location: Spanish Tavern, Newark, New Jersey

Attendance: See Attached List

Meeting Called to Order: 6:00 pm

Item	Discussion	Decisions/Actions	
1	Minutes of Last Meeting	Joe Paperman motioned to approve and Bill Martin	
		seconded.	
2	Chairman talked about the	General Section Meetings will be for officer and	
	meeting structure and new	chairperson reports and new business.	
	Purpose and Principles.		
		Leadership meeting will be attended by Section	
		Executives and Chairs as required. These meeting are	
		intended to make section decision such as budget, new	
		initiatives etc.	
		Russ Ferretti suggested that the new format would also	
		allow more time for networking.	
3	QMS Chair Report	Sue Watson that she is working on finalizing the QMP	
		report.	
4	Scholarship Committee Report	Sue Watson will be making changes to the application. A	
		new essay question will be created. Presently candidates	
		were chosen from high school students and	
		undergraduates. The chair is working on extending	
		availability to graduate students.	
5	Program/Education Activities	Russ Ferretti reported that:	
	Report		
		The Ott Conference Planning is continuing.	
		Section Meeting Programs through the end of the year	
		have been scheduled.	
		The programming committee is soliciting ideas for the	
		first part of the next year.	
6	Historian's Report	William Werner was requesting that more senior members	
		share data for the historical account of the Section.	
7	Arrangements Committee Report	Russ Ferretti indicated he needs volunteers to help with	
		the Arrangements Committee.	
8	Certification Committee's Report	Bill Martin asked the Section to think about candidates for	
		Section Fellow.	
9	Audit Chair	Joseph Paperman reported that Section numbers were	
		sent to headquarters and were approved.	
10	Secretaries Report	Michael Tedaldi thanked the Section attendees for their	
		Chair descriptions for the Metro NY & NJ Section	

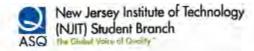


		Organization Profile. Michael Tedaldi is scheduled to complete the Profile by next Leadership Workshop. Michael Tedaldi will contact Bill Latzko so that meeting minutes can be posted.
9	New Business	Workshop for chairs, Week of Oct. 24 for the next meeting. Austin Lin will send an e-mail for exact date, time, place and agenda. Lean six sigma: there are a lot of non-profits in the area. The non-profits would benefit from six-sigma programs. Some of our members are interested in finding sig sigma experience. This is a potentially good match and it will be take up as part of the next leadership meeting.
	Post Meeting Presentation	Fusion by Gregory Ranke

<u>Meeting Adjournment:</u> Joe Paperman motioned to adjourn and Austin Lin seconded. Meeting adjourned at 6:45 pm.







ASQ Section 300: OCT-11-2011 Monthly Meeting - Attendance

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