

Location: Mercedes-Benz Manhattan Facility/Hudson Eatery, NY, NY

Attendance: See Attached List

**Meeting Called to Order:** 4:00 pm

Item	Discussion	Decisions/Actions								
1	Mercedes-Benz Facility Tour	There was a presentation of Mercedes-Benz Quality innovations and a tour of the facility, illustrating those initiatives.								
2	Chairman’s Report	The Chairman made a presentation of of the revised Purpose Statement and corresponding Principles. Both have been posted on the NY/NJ Metro Section website. They are attached to these minutes.								
3	Bill Latzko sent a <b>Proctor’s</b> Report in a 9/19/2011 e-mail.	<p>We have 13 candidates for the October 1 exam.</p> <table><tr><td>CMI</td><td>1</td></tr><tr><td>CRE</td><td>3</td></tr><tr><td>CSS</td><td>7</td></tr><tr><td>MGR</td><td>2</td></tr></table> <p>I will ask Jorge to be the assistant Proctor. Also completed the Organization Profile for this task.</p>	CMI	1	CRE	3	CSS	7	MGR	2
CMI	1									
CRE	3									
CSS	7									
MGR	2									
4.	Bill Latzko sent a <b>Internet Liaison’s</b> Report in a 9/19/2011 e-mail.	This is essentially all Internet related activities such as the Web, Listserve, Sharepoint administration, etc. To my knowledge all issues are up-to-date. I can use an assistant for the web site and plan to advertise for one when the Organization Profile is complete. At that time we may also advertise for other position assistants.								
5	Bill Latzko sent a Newsletter Report in a 9/19/2011 e-mail.	Since the newsletter is essentially the same as the material on the web site the leadership in 2007 decided that the web site become our newsletter as well.								
6	Bill Latzko sent a <b>Voice of the Customer</b> Report in a 9/19/2011 e-mail.	We did three surveys during the summer. One survey looked at the educational issues (Lean Six Sigma Course 68 respondents) one looked at recommendations for future meetings (ongoing but only 4 responses to date) and one tried to learn about those who do not rejoin the section ( no responses). The Voice of the Customer is a way for the leadership to learn about issues than can lead to decisions based on member input.								
7	New Business	None was discussed.								

**Adjournment:** Meeting adjourned at 8:30 pm.

### **10/11/2011 General Section Meeting Agenda**

1. Officers Reports
2. Committee Chair Reports
3. New Business
4. Presentation on Fusion and Alternative Energy by Gregory N. Ranky

## **Purpose**

The ASQ NY/ NJ Metropolitan Section is a **principles based** organization that serves to advance the reputation, theory and practice of quality and the quality profession. We will promote the growth of the profession through multi-disciplinary and cross-functional interaction throughout the quality field and the allied arts & sciences.

## **Principles**

- **Collaborate** with other sections, divisions and organizations.
- **Promote** and further understanding of quality and the quality profession .
- **Drive** the growth and advancement of the section through customer service.
- **Invest** in the future of our section and its membership.
- **Guide** the activities of the section per the ASQ Code of Ethics
- **Build** the talent pipeline through all levels of the quality profession through fostering, teaching, learning, and mentoring.
- **Operate** the activities of the section with procedural and fiscal responsibility.
- **Execute** the activities of the section in a disciplined, goal-oriented, and measureable manner.
- **Respect & Recognize** the time of our members and our member leaders and utilize volunteer leadership as the driver for continuous improvement.